Activity:	(Record Times and/or indicate on clock Get Ready:  Do:  1/2 way check in time:  Done:	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$
Task P	Planning Steps 1, 2,	and 3
Done	Do	GET READY

Activity:	(Record Times and/or indicate on closed Get Ready:	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$		
Task Planning Steps 1, 2, and 3				
DONE	Do	GET READY		